



Tools

- **Select object** – Select and move different objects around the board.
- **Pan (Hand)** – Grab a large selection of the board to shift to a clear area.
- **Add Shape** – Add resizable shapes (circle, triangle, or square) to the board. You can customize the color.
- **Drawing** – Sketch thoughts and ideas with a pen, brush, or highlighter
- **Text box** – Use the text box to add typed text. Customize font size and color.
- **Add formula** – Use a specialized keyboard to easily add formulas to the board.
- **Add note** – Add a re-sizeable sticky note.
- **Add file** – Add a file to share (PDFs, documents, spreadsheets, images, and plain text files).
- **Add image** – Add an image (PDFs, PNG and JPEG images).
- **Color** – Choose from 15 different colors to customize shapes and drawings.
- **Remove object** – Remove an object you added to the board.
- **Undo my last action** – Undo your last action on the board.
- **Clear board** – Only facilitators and TAs can clear the entire board.
- **Settings** – Controls to restrict certain actions.
- **Download screenshot** – Download a screenshot of the board to save for later reference.

That's it! With these basic tools and functions, you can use the whiteboard on Engageli to collaborate, brainstorm, and communicate with others effectively.

